

## ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

School Directory

Ministry Number:	4026
Principal:	Grant Excell
School Address:	181 Milford Road, Te Anau
School Postal Address:	PO Box 210, Te Anau, 9640
School Phone:	03 249 7131
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# TE ANAU SCHOOL

Annual Report - For the year ended 31 December 2022

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# Te Anau School

## Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management, including the principal and others as directed by the Board, accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the School.

The School's 2022 financial statements are authorised for issue by the Board.

Rachel Williams

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Full Name of Presiding Member

Signed by:  
  
83F8A556F68548A3

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Signature of Presiding Member

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Date: 04/05/2023

Grant Excell

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Full Name of Principal

Signed by:  
  
61382FC1B8C9DCD2

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Signature of Principal

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Date: 02/05/2023

Te Anau School  
 Members of the Board  
 For the year ended 31 December 2022

Name	Position	How Position Gained	Term Expired/ Expires
Stephen Hoskin	Presiding Member	Elected	Sep 2022
Rachel Williams	Parent Representative Presiding Member	Elected Elected	Aug 2022 May 2023
Grant Excell	Principal ex Officio	ex Officio	
Kelly Clow	Parent Representative	Elected	Sep 2022
Kiri Bell	Parent Representative	Elected	Sep 2025
Kymm Scott	Parent Representative	Elected	Sep 2022
Kris Dale	Parent Representative	Elected	Sep 2025
Hannah Hodson	Parent Representative	Elected	Sep 2025
Mark Hunter	Staff Representative	Elected	Sep 2025
Tina Hardie	Parent Representative	Elected	May 2023

Te Anau School  
Statement of Comprehensive Revenue and Expense  
For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	2,757,373	1,794,213	2,454,479
Locally Raised Funds	3	146,566	77,600	137,418
Interest Income		12,363	4,000	5,900
		<u>2,916,302</u>	<u>1,875,813</u>	<u>2,597,797</u>
<b>Expenses</b>				
Locally Raised Funds	3	48,854	22,100	26,534
Learning Resources	4	2,007,111	1,391,288	1,866,144
Administration	5	160,093	123,391	123,048
Finance		1,643	-	1,640
Property	6	515,774	449,765	505,524
Loss on Disposal of Property, Plant and Equipment		482	-	-
		<u>2,733,957</u>	<u>1,986,544</u>	<u>2,522,890</u>
Net Surplus / (Deficit) for the year		182,345	(110,731)	74,907
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>182,345</u>	<u>(110,731)</u>	<u>74,907</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Te Anau School  
Statement of Changes in Net Assets/Equity  
For the year ended 31 December 2022

Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Equity at 1 January	941,870	941,870	844,215
Total comprehensive revenue and expense for the year	182,345	(110,731)	74,907
Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	9,914	-	1,875
Contribution - Te Mana Tuhono	-	-	20,873
Contribution to Ministry Project	(7,342)	-	-
Equity at 31 December	1,126,787	831,139	941,870
Accumulated comprehensive revenue and expense	1,126,787	831,139	941,870
Equity at 31 December	1,126,787	831,139	941,870

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Anau School

## Statement of Financial Position

As at 31 December 2022

	Notes	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	434,379	1,542,561	1,537,644
Accounts Receivable	8	166,538	128,480	128,480
GST Receivable		9,361	-	-
Prepayments		13,915	5,745	5,745
Inventories	9	5,159	22,604	22,604
Investments	10	363,565	251,317	356,317
Funds Receivable for Capital Works Projects	16	45,953	-	-
		<u>1,038,870</u>	<u>1,950,707</u>	<u>2,050,790</u>
<b>Current Liabilities</b>				
GST Payable		-	48,320	48,320
Accounts Payable	12	177,230	177,902	177,902
Revenue Received in Advance	13	540	17,579	17,579
Provision for Cyclical Maintenance	14	32,024	64,393	64,393
Finance Lease Liability	15	9,444	8,998	8,998
Funds held for Capital Works Projects	16	15,505	1,102,716	1,102,716
		<u>234,743</u>	<u>1,419,908</u>	<u>1,419,908</u>
Working Capital Surplus/(Deficit)		804,127	530,799	630,882
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	362,541	351,748	362,748
		<u>362,541</u>	<u>351,748</u>	<u>362,748</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	28,811	48,509	42,333
Finance Lease Liability	15	11,070	2,899	9,427
		<u>39,881</u>	<u>51,408</u>	<u>51,760</u>
Net Assets		<u>1,126,787</u>	<u>831,139</u>	<u>941,870</u>
Equity		<u>1,126,787</u>	<u>831,139</u>	<u>941,870</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Te Anau School

## Statement of Cash Flows

For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
<b>Cash flows from Operating Activities</b>				
Government Grants		727,519	463,237	557,955
Locally Raised Funds		129,230	77,600	150,842
Goods and Services Tax (net)		(57,681)	-	56,335
Payments to Employees		(468,855)	(333,166)	(346,448)
Payments to Suppliers		(266,234)	(272,226)	(203,941)
Interest Received		10,613	4,000	8,224
Net cash from/(to) Operating Activities		74,592	(60,555)	222,967
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(31,903)	(23,000)	(25,330)
Purchase of Investments		(7,248)	-	-
Proceeds from Sale of Investments		-	105,000	48,281
Net cash (to)/from Investing Activities		(39,151)	82,000	22,951
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		9,914	-	1,875
Finance Lease Payments		(8,114)	(16,528)	(11,440)
Funds Administered on Behalf of Third Parties		(1,140,506)	-	1,100,875
Net cash (to)/from Financing Activities		(1,138,706)	(16,528)	1,091,310
Net (decrease)/increase in cash and cash equivalents		(1,103,265)	4,917	1,337,228
Cash and cash equivalents at the beginning of the year	7	1,537,644	1,537,644	200,416
Cash and cash equivalents at the end of the year	7	434,379	1,542,561	1,537,644

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.





# Te Anau School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### 1.1. Reporting Entity

Te Anau School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### 1.2. Basis of Preparation

###### Reporting Period

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest whole dollar.

###### Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

###### Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### Cyclical Maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.



#### Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

#### Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

##### Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21b.

##### Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### 1.3. Revenue Recognition

#### Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period to which they relate. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period to which they relate. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. The property from which the School operates is owned by the Crown and

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and recognised as revenue as the conditions are fulfilled.

#### Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.



## Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### 1.4. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### 1.5. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### 1.6. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### 1.7. Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The school's receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### 1.8. Inventories

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### 1.9. Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### 1.10. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements funded by the Board to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

## Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the Statement of Comprehensive Revenue and Expense over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.



## Depreciation

Property, plant and equipment, except for library resources, are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10-50 years
Furniture and equipment	5-20 years
Information and communication technology	5-10 years
Leased assets held under a Finance Lease	3-4 years
Library resources	12.5% Diminishing value

### 1.11. Impairment of property, plant and equipment

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### Non cash generating assets

Property, plant, and equipment held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised as the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the Statement of Comprehensive Revenue and Expense.

The reversal of an impairment loss is recognised in the Statement of Comprehensive Revenue and Expense. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### 1.12. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### 1.13. Employee Entitlements

#### Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned by non teaching staff, but not yet taken at balance date.

#### Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in Statement of Comprehensive Revenue and Expense in the period in which they arise.



#### 1.14. Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

#### 1.15. Funds held for Capital Works

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### 1.16. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities.

Cyclical maintenance, which involves painting of the School, makes up the most significant part of the Board's responsibilities outside the day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the School is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a variety of periods in accordance with the conditional assessment of each area of the school. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

#### 1.17. Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as financial assets at fair value through other comprehensive revenue and expense in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investments' fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in the Statement of Comprehensive Revenue and Expense unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to the Statement of Comprehensive Revenue and Expense.

The School's financial liabilities comprise accounts payable, and finance lease liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

#### 1.18. Borrowings

Borrowings, on normal commercial terms, are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

#### 1.19. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.



1.20. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

1.21. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	760,121	463,237	554,029
Teachers' Salaries Grants	1,571,917	1,018,187	1,528,026
Use of Land and Buildings Grants	416,401	312,789	369,371
Other Government Grants	8,934	-	3,053
	<u>2,757,373</u>	<u>1,794,213</u>	<u>2,454,479</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Revenue</b>			
Donations & Bequests	90,869	46,200	104,833
Fees for Extra Curricular Activities	7,084	22,200	7,433
Trading	17,612	1,000	1,263
Fundraising & Community Grants	22,244	8,000	23,168
Other Revenue	8,757	200	721
	<u>146,566</u>	<u>77,600</u>	<u>137,418</u>
<b>Expenses</b>			
Extra Curricular Activities Costs	12,669	21,200	25,647
Trading	36,185	900	782
Fundraising & Community Grant Costs	-	-	105
	<u>48,854</u>	<u>22,100</u>	<u>26,534</u>
Surplus / (Deficit) for the year Locally raised funds	<u>97,712</u>	<u>55,500</u>	<u>110,884</u>

## 4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	75,214	99,585	68,724
Equipment Repairs	2,526	2,500	1,540
Library Resources	260	200	322
Employee Benefits - Salaries	1,869,716	1,217,603	1,738,840
Staff Development	10,503	27,400	12,462
Depreciation	48,892	44,000	44,256
	<u>2,007,111</u>	<u>1,391,288</u>	<u>1,866,144</u>

## 5. Administration

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Audit Fee	5,391	5,391	5,234
Board Fees	2,780	4,000	2,910
Board Expenses	997	1,000	2,273
Communication	3,272	2,800	2,159
Consumables	27,601	20,800	24,247
Other	2,509	2,150	1,698
Employee Benefits - Salaries	107,016	75,750	74,625
Insurance	6,362	6,500	5,978
Service Providers, Contractors and Consultancy	4,165	5,000	3,924
	<u>160,093</u>	<u>123,391</u>	<u>123,048</u>



6. Property

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Caretaking and Cleaning Consumables	7,143	7,000	6,178
Cyclical Maintenance Provision	(45,891)	14,976	(4,035)
Grounds	20,616	17,500	26,855
Heat, Light and Water	26,952	22,500	20,606
Rates	7,651	5,500	3,708
Repairs and Maintenance	11,445	10,000	12,827
Use of Land and Buildings	416,401	312,789	369,371
Security	1,537	1,500	1,362
Employee Benefits - Salaries	69,920	58,000	68,652
	<u>515,774</u>	<u>449,765</u>	<u>505,524</u>

The Use of Land and Buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Bank Accounts	434,379	1,542,561	1,537,644
Cash and Cash Equivalents for Statement of Cash Flows	<u>434,379</u>	<u>1,542,561</u>	<u>1,537,644</u>

Of the \$434,379 Cash and Cash Equivalents, \$15,505 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

8. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	5,848	5,551	5,551
Receivables from the Ministry of Education	30,073	-	-
Interest Receivable	2,297	547	547
Teacher Salaries Grant Receivable	128,320	122,382	122,382
	<u>166,538</u>	<u>128,480</u>	<u>128,480</u>
Receivables from Exchange Transactions	8,145	6,098	6,098
Receivables from Non-Exchange Transactions	158,393	122,382	122,382
	<u>166,538</u>	<u>128,480</u>	<u>128,480</u>

9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Laptops	2,970	20,732	20,732
School Uniforms	2,189	1,872	1,872
	<u>5,159</u>	<u>22,604</u>	<u>22,604</u>





10. Investments

The School's investment activities are classified as follows:

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Current Asset			
Short-term Bank Deposits	363,565	251,317	356,317
<b>Total Investments</b>	<b>363,565</b>	<b>251,317</b>	<b>356,317</b>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2022						
Land	48,000	-	-	-	-	48,000
Building Improvements	153,168	751	-	-	(8,169)	145,750
Furniture and Equipment	95,227	13,320	-	-	(14,408)	94,139
Information and Communication Technology	40,160	20,601	-	-	(14,559)	46,202
Leased Assets	18,419	12,717	-	-	(10,623)	20,513
Library Resources	7,774	1,778	(482)	-	(1,133)	7,937
<b>Balance at 31 December 2022</b>	<b>362,748</b>	<b>49,167</b>	<b>(482)</b>	<b>-</b>	<b>(48,892)</b>	<b>362,541</b>

The net carrying value of equipment held under a finance lease is \$20,513 (2021: \$18,419)

Restrictions

With the exception of the contractual restrictions relating to the above noted finance leases, there are no other restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022 Cost or Valuation	2022 Accumulated Depreciation	2022 Net Book Value	2021 Cost or Valuation	2021 Accumulated Depreciation	2021 Net Book Value
	\$	\$	\$	\$	\$	\$
Land	48,000	-	48,000	48,000	-	48,000
Building Improvements	333,699	(187,949)	145,750	332,948	(179,780)	153,168
Furniture and Equipment	316,978	(222,839)	94,139	303,658	(208,431)	95,227
Information and Communication Technology	100,780	(54,578)	46,202	80,179	(40,019)	40,160
Leased Assets	34,984	(14,471)	20,513	32,648	(14,229)	18,419
Library Resources	42,882	(34,945)	7,937	43,822	(36,048)	7,774
<b>Balance at 31 December</b>	<b>877,323</b>	<b>(514,782)</b>	<b>362,541</b>	<b>841,255</b>	<b>(478,507)</b>	<b>362,748</b>

12. Accounts Payable

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Creditors	26,058	36,116	36,116
Accruals	5,391	5,234	5,234
Employee Entitlements - Salaries	133,467	129,173	129,173
Employee Entitlements - Leave Accrual	12,314	7,379	7,379
	<b>177,230</b>	<b>177,902</b>	<b>177,902</b>
<b>Payables for Exchange Transactions</b>	<b>177,230</b>	<b>177,902</b>	<b>177,902</b>

The carrying value of payables approximates their fair value.

13. Revenue Received in Advance

	2022	2022 Budget	2021
	Actual	(Unaudited)	Actual
	\$	\$	\$
Other Revenue in Advance	540	17,579	17,579
	<b>540</b>	<b>17,579</b>	<b>17,579</b>



#### 14. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	106,726	106,726	110,761
Increase to the Provision During the Year	12,131	14,976	14,976
Other Adjustments	(58,022)	-	(19,011)
Use of the Provision During the Year	-	(8,800)	-
Provision at the End of the Year	<u>60,835</u>	<u>112,902</u>	<u>106,726</u>
Cyclical Maintenance - Current	32,024	64,393	64,393
Cyclical Maintenance - Non current	28,811	48,509	42,333
	<u>60,835</u>	<u>112,902</u>	<u>106,726</u>

The School's cyclical maintenance schedule details annual painting & other significant cyclical maintenance work to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on the School's most recent 10 Year Property plan, adjusted as identified and confirmed appropriate by the Board, to other reliable sources of evidence.

#### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	10,533	9,806	9,806
Later than One Year and no Later than Five Years	11,693	3,227	9,755
Future Finance Charges	(1,712)	(1,136)	(1,136)
	<u>20,514</u>	<u>11,897</u>	<u>18,425</u>
Represented by:			
Finance lease liability - Current	9,444	8,998	8,998
Finance lease liability - Non current	11,070	2,899	9,427
	<u>20,514</u>	<u>11,897</u>	<u>18,425</u>

#### 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2022	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Roof: Essential Infrastructure Upgrade -210190	996,348	214,221	(1,256,522)	-	(45,953)
SIP Veranda and Playground Hardstand - 224945	106,368	54,399	(152,604)	7,342	15,505
Totals	<u>1,102,716</u>	<u>268,620</u>	<u>(1,409,126)</u>	<u>7,342</u>	<u>(30,448)</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	15,505
Funds Receivable from the Ministry of Education	(45,953)

2021	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions \$	Closing Balances \$
Roof: Essential Infrastructure Upgrade -210190	1,371	1,300,000	(305,023)	-	996,348
SIP Veranda and Playground Hardstand - 224945	-	118,711	(12,343)	-	106,368
Totals	<u>1,371</u>	<u>1,418,711</u>	<u>(317,366)</u>	<u>-</u>	<u>1,102,716</u>

Represented by:

Funds Held on Behalf of the Ministry of Education	1,102,716
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## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the School would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy and Assistant Principals.

	2022 Actual \$	2021 Actual \$
Board Members Remuneration	2,780	2,910
Leadership Team Remuneration	362,379	369,637
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	<u>365,159</u>	<u>372,547</u>

There are six members of the Board excluding the Principal. The Board had held eight full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	150-160	150 - 160
Benefits and Other Emoluments	0-5	0 - 5

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 -110	2.00	3.00
	<u>2.00</u>	<u>3.00</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual \$	2021 Actual \$
Total	-	-
Number of People	-	-



## 20. Contingencies

There are no contingent liabilities and no contingent assets except as noted below as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022, a contingent liability for the school may exist.

## 21. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has entered into the following contract agreements for capital works.

(a) The contract for Essential Infrastructure Upgrade is continuing into 2023. The project is fully funded by the Ministry of Education. To date \$1,814,474 has been received from the Ministry with \$1,768,521 spent on the project.

(b) A contract for the new outside veranda will be fully funded by the Ministry of Education. \$106,000 has been received of which \$90,495 has been spent on the project to date.

(Capital commitments in relation to Ministry projects at 31 December 2021: \$1,102,716)

### (b) Operating Commitments

As at 31 December 2022 the Board has not entered into any operating contracts.

(Operating commitments at 31 December 2021: nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	434,379	1,542,561	1,537,644
Receivables	166,538	128,480	128,480
Investments - Term Deposits	363,565	251,317	356,317
Total Financial assets measured at amortised cost	<u>964,482</u>	<u>1,922,358</u>	<u>2,022,441</u>

### Financial liabilities measured at amortised cost

Payables	177,230	177,902	177,902
Finance Leases	20,514	11,897	18,425
Total Financial liabilities measured at amortised Cost	<u>197,744</u>	<u>189,799</u>	<u>196,327</u>

## 23. Events After Balance Date

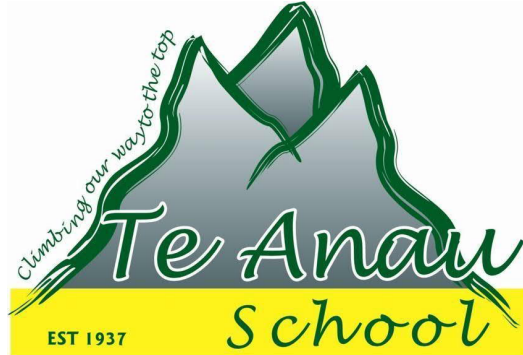
There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.



# Te Kura o Te Anau - Te Anau School Analysis of Variance of the 2022 Annual Plan



# Annual Plan – 2022

Te Anau School’s Annual Plan consists of a break down of Strategic Plan goals that are set to be focused on during 2022:

## People

NELP Link – Priority #	Goal	Actions/Tasks	Analysis of Variance
1, 2, 3, 6	Implementing the PB4L Framework	Value defining and matrices Graphic to go with values Certificate design School song rewrite/update Classroom/Playground display design	The beginning of the year set up of PB4L was majorly interrupted by COVID.  Two of our staff members made good progress to set up systems for our Tier Two students.  These systems will be implemented at the beginning of 2023.
2	Organise start of year social event for parents to link - class/school BBQ/meal		This goal was significantly hindered this year by COVID. During Terms 1 and 2 we had large scale restrictions that did not allow us to have parents on site.  At the end of Term Two we did invite Junior parents along to a Matariki BBQ. This was a success but even at this time the Principal was a home with COVID.

## Learning

NELP Link – Priority #	Goal	Actions/Tasks	
1, 3	Building a framework for learning in Wellbeing +/- monitoring (staff and students).	Use wellbeing survey to gain data regarding students	<p>After a slow start we have gathered data from all of our staff in relation to Wellbeing.</p> <p>Staff have completed a staff meeting based around the ‘why’ of Wellbeing in conjunction with Fiordland College.</p> <p>Staff then had a second staff meeting with Fiordland College with a focus on Character Strengths. This included finding out the strengths of staff and discussing how they can be focused on for better wellbeing.</p> <p>This work has been greatly enhanced by one of our staff members joining the FiNSCoL wide Wellbeing team.</p> <p>We have also formed our own Wellbeing Team here at school which includes Senior Leadership Team members, teachers and a Teacher Aide.</p>

5	Grow use of Te Reo in Classrooms - everyday use of the language	Encourage Te Reo use in classrooms  Implement Community of Learning's 'Ten Te Reo Word' as a baseline of Te Reo Use	This is an ongoing goal.  This year we have had four staff members complete Core Education's Te Whakamanawa, Cultural Competencies professional development.
2, 4	Review foundation class	Review our Foundation Room and how it operates	This was completed at the end of 2023. A number of outcomes were formed as a result. They include:  Transition to School meetings and Enrolment meetings with the Principal to include more of a focus on the importance of school.  Introduction to School morning once a week  Move to Learn focus carrying on further up the school and to include oral language activities  Getting a broader Birth & Medical history at enrolment  Teacher aide to support children transitioning through TOP values
1, 2	Grow the Health and PE and Science Curriculums (status held from parents and staff)		Through our Ki uta ki tai unit we offered two Science units during 2022. The first was based around the Flora, Fauna and Water Cycle. The second is based on electricity. Prior to these units we had professional learning to build teacher knowledge prior to starting.  Our Health and Physical Education Lead redesigned our PE curriculum structure for 2023.



## Place

NELP Link – Priority #	Goal	Actions/Tasks	Analysis of Variance
3, 5	Enhance our learning spaces to show that we are a school in Aotearoa and live life with the Treaty of Waitangi underpinning it.	When enhancing learning environments use Te Reo where possible.	<p>We have been in communication with a local carver to design a pou orr waharoa at the Bligh Street entrance to our school. This is still an ongoing project.</p> <p>Our reception entrance has had bilingual signage installed as part of our upgrade.</p>
	Tree Planting Plan		This was created as part of our Ki Uta Ki Tai unit. We have actioned the first part of it by planting a Pā Harakeke at the north end of our playing field.
	Complete Hardstand Project		<p>This project was completed during Term 1 of the year. The project required a small contribution (\$7,000) from the board to ensure that it was successful.</p> <p>Working with Holcim we were able to lower the carbon footprint of the project significantly. This was achieved by substituting some of the cement with fly ash, a byproduct of the steel industry.</p> <p>On top of this we planted 75 trees at a local Ngai Tahu site (Te Koawa turoa o Takitimu). Over the next 25 years these trees will absorb the equivalent carbon that was produced in creating our hardstand area.</p> <p>We also worked with our PTA and one of our local engineers to build scooter ramps so our tamariki can enjoy the space.</p>

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## KIWISPORT FUNDING 2022

Kiwisport is a government funding initiative to support students' participation in organised sport.

During 2022 the school received a total of \$3,895 (excluding GST)

With the increase in the roll, the funding this year was spent on replacing and increasing the sports equipment available in the school.



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**INDEPENDENT AUDITOR'S REPORT**  
**TO THE READERS OF TE ANAU SCHOOL'S FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2022**

The Auditor-General is the auditor of Te Anau School (the School). The Auditor-General has appointed me, Aaron Higham, using the staff and resources of BDO Invercargill, to carry out the audit of the financial statements of the School on his behalf.

**Opinion**

We have audited the financial statements of the School on pages 3 to 18, that comprise the statement of financial position as at 31 December 2022, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
  - its financial position as at 31 December 2022; and
  - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 04 May 2023. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

**Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Responsibilities of the Board for the financial statements**

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand.



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The Board is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

### **Responsibilities of the auditor for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.



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- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the school payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

### **Other information**

The Board is responsible for the other information. The other information comprises the information included on page 2 and on pages 19 to 24, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Independence**

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 International Code of Ethics for Assurance Practitioners issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.

Aaron Higham  
BDO Invercargill  
On behalf of the Auditor-General  
Invercargill, New Zealand